



Please reply to:

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Date: 2 September 2019

Notice of meeting

Overview and Scrutiny Committee

Date: Tuesday, 10 September 2019

Time: 7.30 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames

To: Members of the Overview and Scrutiny Committee

Councillors:

V.J. Leighton (Chairman)	J.T.F. Doran	L. Nichols
J. McIlroy (Vice-Chairman)	R.D. Dunn	D. Saliagopoulos
C.L. Barratt	N.J. Gething	J.R. Sexton
N.L. Cornes	M. Gibson	R.W. Sider BEM
J.H.J. Doerfel	H. Harvey	R.A. Smith-Ainsley

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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AGENDA

Description	Lead	Timings	Page Number.
1. Apologies To receive any apologies for non-attendance.		7.30 pm	
2. Minutes To confirm the minutes of the meeting held on 9 July 2019 (copy attached) and the Extraordinary meeting held on 3 September 2019 (to follow), as correct records.			5 - 8
3. Disclosures of Interest To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.			
4. Call-in of Cabinet decisions No Cabinet decisions have been called in.			
5. Cabinet Forward Plan To consider any items scheduled for decision on the Cabinet Forward Plan which Overview and Scrutiny Committee wish to pre-scrutinise. A copy of the latest Forward Plan is attached.			9 - 16
6. Review of Community Safety To consider the report on a review of Community Safety issues for Spelthorne Borough Council during the period 2018-2019. The Committee will also be pleased to hear from Surrey Police and the Police and Crime Commissioner (PCC) on community safety matters.		7.35 pm	17 - 30
7. SW Rail update To receive an update from representatives of South Western Railway on their franchise delivery plan.		8.35 pm	

Description	Lead	Timings	Page Number.
8. Corporate Project Management To receive an update on progress with corporate projects across the Council.		9.05 pm	To Follow
9. Work Programme To consider the Committee's draft work programmes for 2019-21 and the appointment of members to any task groups that the Committee wishes to establish.		9.30 pm	31 - 40

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**Minutes of the Overview and Scrutiny Committee
9 July 2019**

Present:

Councillor V.J. Leighton (Chairman)
Councillor J. McIlroy (Vice-Chairman)

Councillors:

C. Barnard	J.T.F. Doran	R.J. Noble
C.L. Barratt	R.D. Dunn	R.W. Sider BEM
N.L. Cornes	M. Gibson	R.A. Smith-Ainsley
J.H.J. Doerfel	L. Nichols	

Apologies: Councillors J.R. Sexton

In attendance: Councillors J. Boughtflower and A.C. Harman

178/19 Minutes

The minutes of the meeting held on 21 May 2019 were approved as a correct record.

179/19 Disclosures of Interest

There were none.

180/19 Call-in of Cabinet decisions

No Cabinet decisions had been called in.

181/19 The Role of Overview and Scrutiny

The Committee had been provided with two documents from the Constitution for reference: Part 3(f) Terms of Reference and Part 5(b) Overview and Scrutiny Procedure Rules.

The Committee noted the contents of the documents.

182/19 Treasury Management Annual Report 2018/19

The Committee received the Treasury Management Annual Report on treasury performance for 2018/19, covering the Council's activities in the borrowing and investment market and the associated monitoring and control of risk.

Members asked some general questions about the Council's investment strategy and some specific questions about the detail in the report.

Officers agreed to clarify the points raised both in writing following the meeting and in future reports.

Resolved to note the Treasury Management Annual report.

183/19 2018/19 Provisional Capital Outturn Report

The Chief Accountant presented a report on the 2018/19 provisional capital outturn and responded to Committee members' queries.

Resolved to note the 2018/19 provisional capital outturn and the carry forwards totalling £17,474,900.

184/19 2018/19 Provisional Revenue Outturn Report

The Chief Accountant presented a report on the 2018/19 provisional revenue outturn and responded to Committee members' queries.

Resolved to note the 2018/19 provisional revenue outturn and the carry forwards totalling £1,626,061.

185/19 Corporate Project Management update

The Group Head for Commissioning and Transformation presented an update on progress with corporate projects and answered Committee members' questions. She confirmed that project recording mechanisms were being simplified to improve the information provided and that the new system would be in place in time for the next report to Committee in September of this year.

During this item, it was moved, seconded and;

Resolved to exclude the Press and Public in order for the Committee to receive a presentation on progress being made with the Council's housing development projects, in view of the likely disclosure of exempt information within the meaning of Part 1 of Schedule 12A to the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985 and by the Local Government (Access to information) (Variation) Order 2006; Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information).

Resolved to note the project update report and the confidential presentation on the Council's housing developments.

186/19 Work Programme

The Committee identified topics of interest/concern for possible inclusion in the work programmes for 2019-21 including:

- Provision of crematorium
- Staines Town Centre littering - land and River
- Provision of a mix of entertainment facilities and activities in Staines
- Surrey County Council cuts - How to facilitate shared ownership of the impact on the Borough and especially the impact on the voluntary sector
- Use of renewable energy
- Governance of Knowle Green Estates

- Housing Strategy
- Fly tipping, abandoned vehicles and litter – how to engage and educate the public through partnership working
- Triage access to GPs in Shepperton Health Centre
- Pavement parking
- Free off-peak parking in Staines-upon-Thames
- Fire Service operation post reduction in Stations

The Chairman advised that she and the Vice-Chairman would consider all the topics suggested and decide which ones would be most appropriate for inclusion in the Committee's work programme.

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Spelthorne Borough Council

Cabinet Forward Plan and Key Decisions



This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr I.T.E. Harvey	Leader of the Council	Cllr.harvey@spelthorne.gov.uk
Cllr A.C. Harman	Deputy Leader and Finance	Cllr.harman@spelthorne.gov.uk
Cllr. M.M. Attewell	Community Wellbeing and Housing	Cllr.attewell@spelthorne.gov.uk
Cllr R.O. Barratt	Environment and Compliance	Cllr.barratt@spelthorne.gov.uk
Cllr J. Boughtflower	Corporate Management	Cllr.boughtflower@spelthorne.gov.uk
Cllr O. Rybinski	Economic Development, Customer Service, Estates and Transport	Cllr.rybinski@spelthorne.gov.uk

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to committee.services@spelthorne.gov.uk

Please direct any enquiries about this Plan to the Principal Committee Manager, Gillian Scott, at the Council offices on 01784 444243 or e-mail g.scott@spelthorne.gov.uk

Spelthorne Borough Council

Cabinet Forward Plan and Key Decisions for 1 September 2019 to 31 December 2019

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 11 09 2019	Response to Heathrow Consultation 2 - Key Decision To consider the Council's response to Heathrow consultation 2.	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	Ann Biggs, Strategic Planning Manager Portfolio Holder for Corporate Management
Cabinet 25 09 2019	Recommendations from the Local Plan Working Party To consider the recommendations of the Local Plan Working Party on Local Plan consultation documents.	Non-Key Decision	Public	Ann Biggs, Strategic Planning Manager Leader of the Council
Cabinet 25 09 2019	Review of Polling Stations To consider a review of the polling stations in the borough.	Non-Key Decision	Public	Jayne McEwan, Electoral Services Manager Leader of the Council
Cabinet 25 09 2019	Decision making in respect of Council property and the role of the Property and Investment Committee To consider setting up a Property and Investment Committee as a Cabinet Sub-Committee.	Non-Key Decision	Public	Michael Graham, Head of Corporate Governance Leader of the Council

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 25 09 2019	Capital Monitoring Q1 (April to June) To receive and note the current Capital spend position.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 25 09 2019	Revenue Monitoring Q1 (April to June) To receive and note the current Revenue spend position.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 25 09 2019	Exempt report - Fordbridge Extension To consider a proposal for an extension at the Fordbridge Day Centre, Ashford	Non-Key Decision	Private	John Hesbrook, Facilities Manager Leader of the Council
Cabinet 25 09 2019	Exempt report - Property Letting 'B' To consider the proposed letting 'B' at a Council owned property.	Non-Key Decision	Private	Jeremy Gidman, Asset Management Leader of the Council
Cabinet 25 09 2019	Exempt report - Property Letting 'C' To consider the proposed letting 'C' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Leader of the Council

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 25 09 2019 Council 24 10 2019	Appointment of Independent Remuneration Panel member To consider the appointment of a replacement member on the Independent Remuneration Panel and make a recommendation to Council.	Non-Key Decision	Public	Gillian Scott, Principal Committee Manager Leader of the Council
Cabinet 25 09 2019	Exempt report - Acquisition W - Key decision To consider the acquisition of a property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 25 09 2019	Exempt report - Acquisition X - Key decision To consider the acquisition of a property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 06 11 2019	Exempt report - Thameside House construction budget - Key Decision To consider an exempt report on the construction budget for Thameside House.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Leader of the Council
Cabinet 06 11 2019	Exempt report - Affordable housing provision at Thameside House To agree the level of affordable housing provision at the development.	Non-Key Decision	Private	Nick Cummings, Property and Development Manager Leader of the Council

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 06 11 2019	Exempt report - Affordable housing provision at Ashford Hospital (former car park site) To agree the level of affordable housing for the development.	Non-Key Decision	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 06 11 2019	Public Space Protection Orders - Unauthorised Mooring To consider a proposal to make new powers to prevent unauthorised Mooring – Proposed Public Space Protection Order, following the results of stakeholder consultation.	Non-Key Decision	Public	Michael Graham, Head of Corporate Governance, Jackie Taylor, Group Head - Neighbourhood Services Portfolio Holder for Environment and Compliance
Cabinet 06 11 2019	Public Space Protection Order - Parks and Open Spaces To consider a proposal to make Public Space Protection Orders in the borough and to consult residents on the matter.	Non-Key Decision	Public	Michael Graham, Head of Corporate Governance Portfolio Holder for Environment and Compliance
Cabinet 06 11 2019	Capital Monitoring Quarter 2 To receive and note the current Capital spend position	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 06 11 2019	Revenue Monitoring Quarter 2 To receive and note the current Revenue spend position.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 06 11 2019 Council 12 12 2019	Exempt report - Commercial Waste Viability To consider a proposal to offer a commercial waste service.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Graham Boswell, Business Development Officer Portfolio Holder for Environment and Compliance
Cabinet 06 11 2019	Exempt report - Acquisition Y - Key decision To consider the acquisition of a property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 06 11 2019	Exempt report - Acquisition Z - key decision To consider the acquisition of a property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 06 11 2019	Exempt report - Property Letting 'D' To consider the proposed letting 'D' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Leader of the Council
Cabinet 06 11 2019	Exempt report - Property Letting 'E' To consider the proposed letting 'E' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Leader of the Council
Cabinet 04 12 2019	Exempt Report - Knowle Green Estates Ltd - Business Plan To decide on the strategy for the Company	Non-Key Decision	Private	Michael Graham, Head of Corporate Governance Leader of the Council

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 04 12 2019	Outline Budget 2020/21 To consider a report on the Outline Budget for 2020/21 to 2023/24.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Public	Terry Collier, Deputy Chief Executive Deputy Leader and Portfolio Holder for Finance
Cabinet 04 12 2019	Corporate Plan Review To review the Corporate Plan and recommend it to Council for adoption.	Non-Key Decision	Public	Lee O'Neil, Deputy Chief Executive Leader of the Council
Cabinet 04 12 2019	Treasury Management Strategy - half yearly report To receive the half yearly report on Treasury Management 2019/20.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 04 12 2019	Exempt report - Property Letting 'F' To consider the proposed letting 'F' at a Council owned property.	Non-Key Decision	Private	Katherine McIlroy, Property Manager Leader of the Council
Cabinet 04 12 2019 Council 12 12 2019	Calendar of Meetings To consider the draft Calendar of Meetings for 2020/21 and make a recommendation to Council.	Non-Key Decision	Public	Gillian Scott, Principal Committee Manager Leader of the Council
Cabinet 29 01 2020 Council 27 02 2020	Housing Strategy To receive a report and consider the Housing Strategy for the borough.	Non-Key Decision	Public	David Birley, Housing Strategy and Policy Manager Portfolio Holder for Community Wellbeing and Housing

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 25 03 2020	Homelessness Strategy To consider a report on a review of the Strategy.	Non-Key Decision	Public	David Birley, Housing Strategy and Policy Manager Portfolio Holder for Community Wellbeing and Housing
Cabinet 04 12 2019	Exempt report - Acquisition AA - Key Decision To consider the acquisition of a Property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 04 12 2019	Exempt report - Acquisition AB - Key Decision To consider the acquisition of a Property	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council

Overview and Scrutiny Committee

10 September 2019

Title	Review of Community Safety		
Purpose of the report	To note		
Report Author	Jackie Taylor Group Head of Neighbourhood Services		
Cabinet Member	Councillor Richard Barratt	Confidential	No
Corporate Priority	Clean and Safe Environment		
Recommendations	To note the information contained within this report		

1. Key issues

- 1.1 Community Safety involves various organisations working together with local communities to tackle persistent crime and disorder issues that are adversely affecting the quality of life of local people within the borough. From feeling secure in their home to feeling confident while out in the local neighbourhood, community safety is one of the most important issues for residents living in Spelthorne.
- 1.2 It remains a statutory requirement for local authorities to work in partnership to reduce crime and Anti-Social Behaviour (ASB). We achieve this through the Spelthorne Safer Stronger Partnership (SSSP). Responsible partners namely the Local Authority, Fire & Rescue Service, Clinical Commissioning Group, Probation, Surrey County Council and the Police, work collaboratively in partnership. The SSSP meets on a quarterly basis.
- 1.3 By working together, these organisations have a greater impact on preventing crime & disorder, and develop more effective and sustainable solutions to better protect, support and empower local residents to feel safe and secure.
- 1.4 Policing & community safety continues to change and the demands on services and resources for all partners is different. Online and cyber-crime are still increasing as are the more complex and harmful crimes such as county drug lines, cuckooing, sexual exploitation and human trafficking. Incidents linked with vulnerability (e.g. mental health problems) are also still on the increase with more victims confidently reporting issues linked with domestic and sexual abuse.
- 1.5 In setting the current year's priorities, the SSSP used police data and the local crime profile. There was also stakeholder engagement to decide on the following priorities for 2018/19 which were:-
 - Crime –residential burglary, harm caused through the misuse of alcohol & drugs, serious organised & violent crime

- Anti-Social Behaviour
 - Re-offending
 - Threat of terrorism
 - Child criminal exploitation
 - Domestic abuse
- 1.6 The community safety partnership has the responsibility to convene a strategy group of all responsible authorities, prepare an assessment of local crime and community safety priorities using information provided by partner agencies and the community, and produce an action plan to meet those priorities. The Community Safety Team at Spelthorne takes responsibility for co-ordinating activities and events and driving performance.
- 1.7 It is important to recognise that the SSSP has a number of statutory obligations, and although not listed as current strategic priorities, there continues to be a lot of work undertaken to ensure we comply with relevant legislation. For example, as a partnership we have a responsibility to deliver activity linked with preventing violent extremism, commission reviews into domestic-related homicides and deliver actions to help minimise serious and organised crime within the borough. Partnership activity takes place around these themes, as part of our core day-to-day business and will continue to be delivered during 2019/20.
- 1.8 The Anti-social Behaviour, Crime and Policing Act 2014 defines ASB as:
- Conduct that has caused, or is likely to cause, harassment, alarm or distress to any person (i.e. objectively causes fear for one's own safety), or
 - Conduct capable of causing nuisance or annoyance to a person in relation to that person's occupational residential premises, or
 - Conduct capable of causing housing-related nuisance or annoyance to any person
- 1.9 The Spelthorne Neighbourhood policing team consists of 1 borough commander, 2 sergeants, 2 police officers and 10 community support officers. The team are also supported by a large team of Omni-competent response officers. These police teams work closely with the Council's 5 Joint Enforcement Team officers (JET) and 2 Community Safety Officers. Regular meetings take place between all of the team in the form of a joint tasking and co-ordinating meeting, where geographical problems around all areas of ASB are highlighted and actions allocated to deal with emerging and/or historical problems.
- 1.10 Surrey County Council and Surrey Police survey over 6000 residents a year as part of the Joint Neighbourhood Survey (JNS). In the 12 months to December 2018 those asked, 'taking everything into account, how confident are you in your neighbourhood police?' 87.9% said they were very or fairly confident. This is -2.1% points lower than the 12 months to December 2017 and broadly mirror the confidence results from the national crime survey for England and Wales highlighted above.
- 1.11 Despite a drop in rolling year results, confidence in neighbourhood police for the force has seen an increase this quarter to 88.1% (+0.8% points). After a

period of lower confidence results, the latest result has increased and is broadly consistent with that seen in Quarter 3 17/18 (Q3 17/18: 88.5%, Q3 18/19: 88.1%)

- 1.12 Details of the survey and data regarding Surrey Police performance on the Police & Crime Plan can be found at this link:

https://surrey-pcc.gov.uk/wp-content/uploads/2019/05/04_PCC-Public-Performance-Report-May-2019.pdf

2. Current position

- 2.1 The chart at **Appendix 1** shows the statistics for reported crime in Spelthorne in 17/18 & 18/19.

The data below shows an increase of 326 reported crimes over the previous 12 months.

	17/18	18/19	% inc/dec
Criminal damage & Arson	999	1042	4.30%
Drugs	184	203	10.30%
Violent crime	1973	2472	25.29%
Vehicle crime	668	848	26.94%
Burglary	654	544	-16.81%
Robbery	37	47	27.02%
ASB	2652	2458	-7.30%
Other crime	134	157	17.16%
Public order	813	807	0.73%
Weapons	51	53	3.92%
Other theft	861	745	-13.47%
Theft from person	69	62	-10.14%
Bike theft	171	148	-13.45%
Shoplifting	410	416	1.46%
Total	9676	10002	3.36%

- 2.2 The figures show that there has been decreases in theft and burglary which would reflect specific police operations related to reduction of property theft undertaken during 18/19.
- 2.3 The figures also show quite significant increases in violence, robbery & drugs which would reflect the issues in relation to County drugs lines and cuckooing which are ongoing.

Crime in Spelthorne compared with crime in the Surrey force area

- 2.4 In the year ending December 2018, the crime rate in Spelthorne was higher than average for the Surrey force area. The chart below compares the crime rate in Spelthorne to the average crime rate across the force area. It shows the total number of crimes over a 12 month period per 1,000 residents for all crime.



2.5 The Interactive crime map is a useful tool as it provides in depth detail about where and when crimes have been reported. The map can be found in this link:

<https://www.police.uk/surrey/SPAF/crime/>

2.6 Detail behind some of these figures is given below:-

- Malicious nuisance/communications- a reflection of the use of social media
- Litter, proactive and active deployment of the Spelthorne Joint Enforcement Team (JET)
- Nuisance neighbours, a common issue, mediation services have been used where possible.
- Trespass, in 2018 the borough suffered from a number of unauthorised encampments mainly in our parks, these caused a spike in police complaints mainly related to ASB. This is a county wide issue and we are working to help improve the process to resolve such incidents swiftly.
- Total anti-social behaviour is down by 7.3% on the previous 12 months and continues to be monitored by the Police Neighbourhood Teams. The focus of ASB continues to be focused on “Threat, Harm and Risk”, this is to ensure that those that are vulnerable get a priority service in line with the force priorities. High-harm offences, hate crimes and domestic abuse and for North Surrey specifically includes domestic burglaries. A lot of work continues to be carried out relating to “County Lines” drug dealers which has encouraged reporting of ASB in order to evidence closures.
- During the period April 18 to March 19 Surrey police closed 16 addresses within the Spelthorne area, due to drug related issues, 11 of the 16 were partial closures and 5 were full closures. In addition to this the police obtained 6 closure extensions through the court system. The work on closures is

mainly carried out by the police who consult with partners from the Community Harm & Risk Management Meeting (CHaRMM).

- CHaRMM meetings are held every 6 weeks with the administration performed via the Safetynet system. This has now been replaced by e-cins which we are currently not able to use effectively. Use of this new ICT system has been reported back to Surrey Police who are trying to overcome issues raised.

3. Current strategic priorities

As well as reflecting on how the partnership responds to ASB generally and reviewing options and practices to ensure they remain fit for purpose, efforts have been focused elsewhere to target issues that are of concern to our communities. The following section provides a brief overview of the activities the Partnership has been involved in delivering in response to community concerns.

3.1 Combatting Anti-Social Behaviour (ASB) Key Challenges

The Council and partners continue to receive a high volume of complaints relating to ASB, ranging from nuisance and environmental related issues through to calls concerning behaviour targeted towards specific persons/groups. ASB has fallen year on year but still equates to almost 25% of all incidents recorded by Surrey Police in Spelthorne.

- ASB can affect anyone and negatively influences public confidence
- Tackling youth related ASB continues to be the top concern for local residents followed by rubbish, fly tipping, litter, dog fouling, speeding and or dangerous driving and unauthorised encampments.
- Despite fewer partnership resources, resident's expectations of how we respond to ASB remains the same, this leads to an increase in calls for service where no action is taken.
- Rise in the number of ASB cases that involve complex needs and vulnerability, which are more difficult to address (e.g. mental health related issues ASB).
- National and local increases in the number of hate crime incidents with specific community groups known to be targeted, with significant underreporting.

3.2 Combatting Anti-Social Behaviour (ASB) How we respond

- Work with partners to efficiently tackle the changing nature of ASB in order to effectively meet the demands of local communities.
- Since 2018 the tasking & co-ordinating group (T & CG) have convened every 6 weeks and worked in 26 locations across the borough throughout the year. Subjects covered include ASB, criminal damage, fly tipping, licencing, noise, off road motorcycling, parking & drug use. In twenty of these locations the work has been closed off due to noted improvements following the intervention of the T & CG.
- Be intelligence led and information driven to ensure resources are deployed through tasking and coordination into the right areas at the right time to combat ASB effectively.

- Ensure that timely and targeted enforcement action is taken against perpetrators of ASB.
- Tackle specific elements of ASB (e.g. youth disorder, graffiti-signal crimes etc.)
- Work collectively in order to prevent /divert ASB and hate crime from occurring in the first place.
- Review how we combat ASB within the borough in order to improve our response to ASB complaints.
- Review and implement ASB legislation locally by seeking to put into place Public Space Protection Orders (PSPOs).
- Deliver awareness raising campaigns to demonstrate the impact of ASB and hate crime.
- Provide support to vulnerable and repeat victims of ASB and hate crime.

3.3 Combatting Anti-Social Behaviour (ASB) 2018/19 Actions

- Utilised Community Protection Warnings (CPWs) and Community Protection Notices (CPNs) to target individuals who persistently act in an anti-social manner.
- Taken a multi-agency approach to problem solving people and places, 6 vehicles have been confiscated as a result of multiple instances of fly tipping in the borough. These cases are currently going through the court process.

Moorings

During 2018/19 a total of 58 periods of enforcement were carried out (each period consisting of 3 days). During the same period 48 warning letters were issued to boat masters who had overstayed the 24 hour in 48 hour bye-laws.

- Between June 2018 and March 2019 a total of 5 vessels were found abandoned on Spelthorne moorings. Each was investigated and notices of removal under Section 6 of the Refuse Amenity Act 1978 issued to all of these vessels. Owners came forward and removed 4 of the 5 vessels requiring no further Council action. The final vessel was removed by a Council contractor to Shepperton Marina before being crushed and disposed of at a cost of £1050 to the Council.
- During the period in question aside from the increasing number of abandoned vessels. There has been an increase in the number of unnamed vessels which makes identifying who they belong to very difficult for both the Council and the Environment Agency. These vessels tend to frequently overstay the Council moorings and generally need to receive more than one warning letter. Currently these boats that breach the 24 hour in 48 bye-law can only be prosecuted through the Magistrates Court for the breach of the bye-law, the maximum fine is £500. However to prosecute these boat owners there is the need to identify the owner/master of the vessel, this is thwarted by unnamed or

unregistered vessels being more prevalent along the whole of the River Thames. These vessels have also been responsible for an increase in littering, fly-tipping, lighting of fires and other general ASB.

- It is a known fact that illegal mooring is an issue that affects Spelthorne, Runnymede and in particular Elmbridge. In 2018 Spelthorne arranged a number of meetings with relevant officers from all 3 boroughs to discuss this issue.
- As a direct result of these meetings Spelthorne and Elmbridge subsequently took the decision to go out to consultation on measures to tackle the increase of vessels overstaying the current moorings and/or mooring on land not set aside for purpose of mooring.
- One of the measures being considered is the issue of a Public Space Protection Order (PSPO) under Section 59 of the Anti-Social Behaviour Crime and Policing Act 2014. In order for a PSPO to be issued it is necessary for 2 conditions to be satisfied and these are that activities are currently or are likely to be carried on in a public place within the authority's area that have a detrimental effect on the quality of life of those in the locality and that the activity is of a persistent or continuing nature and likely to make the activities unreasonable.
- If a PSPO was issued then Council and Police Officers, PCSO's and other authorised persons could issue a £100 fixed penalty notice (FPN) to the master of the vessel for a breach of the order. Furthermore if the FPN was not paid within the specified period or there were further breaches then the master could be prosecuted, the maximum fine in the Magistrates court at level 3 is currently set at £1000.
- Linked to moorings but a separate item, the community safety team have completed the installation of 14 dedicated throwlines at key locations along the river Thames. They also ensure that the lines are maintained in good order along with the existing life-rings.

Unauthorised encampments

During 2018/19 23 unauthorised encampments were reported across Spelthorne. Of the 23 5 were on the highway or private land and 18 were on Spelthorne's own land.

- 14 were dealt with under the Criminal Justice and Public Order Act 1994 Section 77 Direction to leave land and then Section 78 order from the Court to leave the land.
- 8 were dealt with by the Police using their powers under Section 61 of the Criminal Justice & Public Order Act 1994, 7 of the 8 were on SBC land and 1 on the highway.

- 2 of the unauthorised encampments required the services of Bailiffs to remove at a total cost of £5,590.

Other Anti-Social Behaviour

- A number of complaints were received from members of the public and Councillors regarding car sales companies using the backdrop of Staines Cemetery for the taking of photographs in order to advertise their vehicles for sale. The offending company within Spelthorne Borough Council's area was identified and a verbal warning was issued to the company on 26 July 2018. This resulted in their assurance to cease using the cemetery for the use of photographing their vehicles.
- Further complaints were received, investigated and additional photographs with Staines Cemetery as a backdrop were found on the company website. On 17 August 2018 a Community Protection Warning Notice was served on the company and company secretary prohibiting the use of the car park for photography purposes. The company in question has now ceased their use of the Cemetery for the purpose of photographing vehicles.

3.4 Serious & Organised Crime

Organized crime covers a wide range of activities and individuals involved in areas such as Class A drug trafficking, organized immigration crime and fraud. Other threats include counterfeiting, cuckooing, high tech crime, armed robbery and other gun crime, art theft and money laundering.

“Cuckooing” is the term used to describe the practice where professional drug dealers take over the property of a vulnerable person and use it as a place from which to run their drugs business. The drug dealers will target those who are vulnerable, potentially as a result of substance abuse, mental health issues, or loneliness, and befriend them or promise them drugs in exchange for being able to use their property.

During 2018, Surrey police alerted partner agencies of the concerns over ‘county lines’ drugs incidents in the Stanwell area which manifested itself into an increase of violence and ASB. The police declared a “critical incident”, which focussed police resources in the Stanwell area with support from partners.

Surrey Police now have a policy which provides them with guidance in preparing for, identifying and managing incidents deemed to be of a critical nature. A critical incident is defined as,

“Any incident where the effectiveness of the police response is likely to have a significant impact on the confidence of the victim, their family and / or the community”.

As a direct result of this action enhanced police patrols in the area led to an increase in arrests, stop checks and intelligence submissions whereby 12 vulnerable people were identified, 7 closure orders and 1 civil injunction were obtained. The police also engaged a 'cuckoo worker' who helped to support the victims of crime.

This operation which was named 'operation catseye' was recognised as 'good practice' countrywide.

Whilst this reactive work was very commendable it was accepted by all parties involved that the work needed to continue to fend off a repeat of the offences which resulted in this critical incident being declared. As a result the Spelthorne Safer Stronger Partnership (SSSP) has begun the process of scoping the long term problems in the area and have begun to plan a long term strategy to deal with many of the issues.

3.5 **Serious & Organised Crime (SOC) 2018/19 Actions**

Working alongside our partners there have been:-

- 16 full or partial house closures under ASB legislation to deal with Cuckooing
- 1 Criminal Behaviour Order served on a youth
- 1 Injunction
- Activities are now co-ordinated via a SOC tasking & co-ordinating group which is scheduled following the 'standard' tasking & co-ordinated group meetings. Partner agencies have received training in the use of a 'partnership intelligence form' to help support this activity.

3.6 **Closed Circuit Television**

Closed Circuit Television (**CCTV**) is a system where the circuit in which the video is transmitted is closed and all the elements (camera, display monitors, recording devices) are directly connected. Our current CCTV on street monitoring systems were outdated. Capital funding was made available by Spelthorne and we have now procured a new wireless system (currently being installed) which will continue to be monitored from the CCTV control room based in Runnymede. The installation has taken longer than anticipated due to issues relating to the siting of receiving antennas. The final issue relates to the siting of a receiver on the top of Staines police station, we are working with the police to overcome their concerns.

3.7 **CCTV 2018/19 Actions**

- We have awarded a new contract for the delivery of wireless CCTV cameras and connectivity. The camera replacement programme and connection is underway with the project expected to be complete in early 2020. This new system will assist with the detection and investigation of crime and disorder. CCTV signage will be reviewed as and when new cameras are installed.
- In 2018 we purchased 2 deployable CCTV cameras to assist with obtaining evidence around ASB. The cameras have and continue to provide evidence in cases of fly tipping and youth disorder.

- These cameras have provided evidence to support 2 prosecutions for significant fly-tipping incidents. Without the use of the footage from these cameras the evidence for these cases would have been much weaker.
- Working with SCC the team have identified a number of key location lamp columns (hotspots) where the deployable CCTV cameras could be located. These lamp columns in key locations have been adapted with the assistance of Surrey County Council to enable us to quickly place a deployable camera as and when needed.
- A review of all CCTV camera locations has been undertaken to ensure that we comply with the Information Commissioners Office guidelines and GDPR Regulations. The report has been published on the Councils website.

https://www.spelthorne.gov.uk/media/18349/CCTV-Annual-Report-2018-19/pdf/CCTV_Annual_Report_2018-19.pdf?m=637007786828570000

3.8 Community Engagement

We promote the concept of community based action to inhibit and remedy the causes and consequences of criminal, intimidating and other related ASB. Its purpose is to secure sustainable reductions in crime and the fear of crime in local communities.

3.9 Community Engagement 2018/19 Actions

- Worked with the voluntary and community sector to increase our knowledge and understanding of the issues that directly affect the most vulnerable in our community.
- Supported activities in the borough to improve community cohesion.
- Proactively assist with the “Prevent programme” aimed at helping to prevent people from being drawn into terrorism through awareness raising around extremism.
- Successfully applied to Surrey County Council for £3k funding to deliver an anti-knife crime play directed at secondary schools. This project is ongoing, yet to be fully completed but has already been identified as good practice and has been nominated for the county ASB awards later in autumn 2019.
- Proactively engaged with local communities to build relationships and provide advice, education and guidance.
- Delivery of the 2 week Junior Citizen event to over a thousand children from Spelthorne’s primary schools. At the event the children receive vital advice from teams at Spelthorne as well as St Johns Ambulance, Surrey Fire & Rescue, Surrey Police and the RNLI. This event was supported by a successful grant application for £2.5k to the Office of the Police and Crime Commissioner for funding.
- Delivery of an ‘older persons’ afternoon at the Salvation Army church and community centre. Those present were given advice on matters related to community safety, including topics such as frauds and scams. Over 60 older residents attended and we received much positive feedback.

- Delivery of a Partnership Action Day (PAD) at St Saviours Church Sunbury. A successful event with over 180 people present to speak to partner agencies, receive advice on a variety of issues. PADs have proven to be an integral part of partnership working and are now diarised every six weeks. A variety of ASB issues are looked at including fly-tipping, littering, waste carriers licencing and local ASB issues.
- Assisted the police in delivering the police panel meetings giving residents the opportunity to ask questions on local issues affecting them.
- There have been no community triggers during this reporting period.

4. Financial implications

- 4.1 The SSSP receives a grant from the Police & Crime Commissioner which is used to fund small community projects within the borough.
- 4.2 There are no additional financial implications as the Community Safety team and JET officers are fully funded by Spelthorne Borough Council. In addition to the officer posts Spelthorne Borough Council contribute £10k per year towards delivering various projects, initiatives and actions.

Background papers:

https://surrey-pcc.gov.uk/wp-content/uploads/2019/05/04_PCC-Public-Performance-Report-May-2019.pdf

<https://www.police.uk/surrey/SPAF/performance/compare-your-area/>

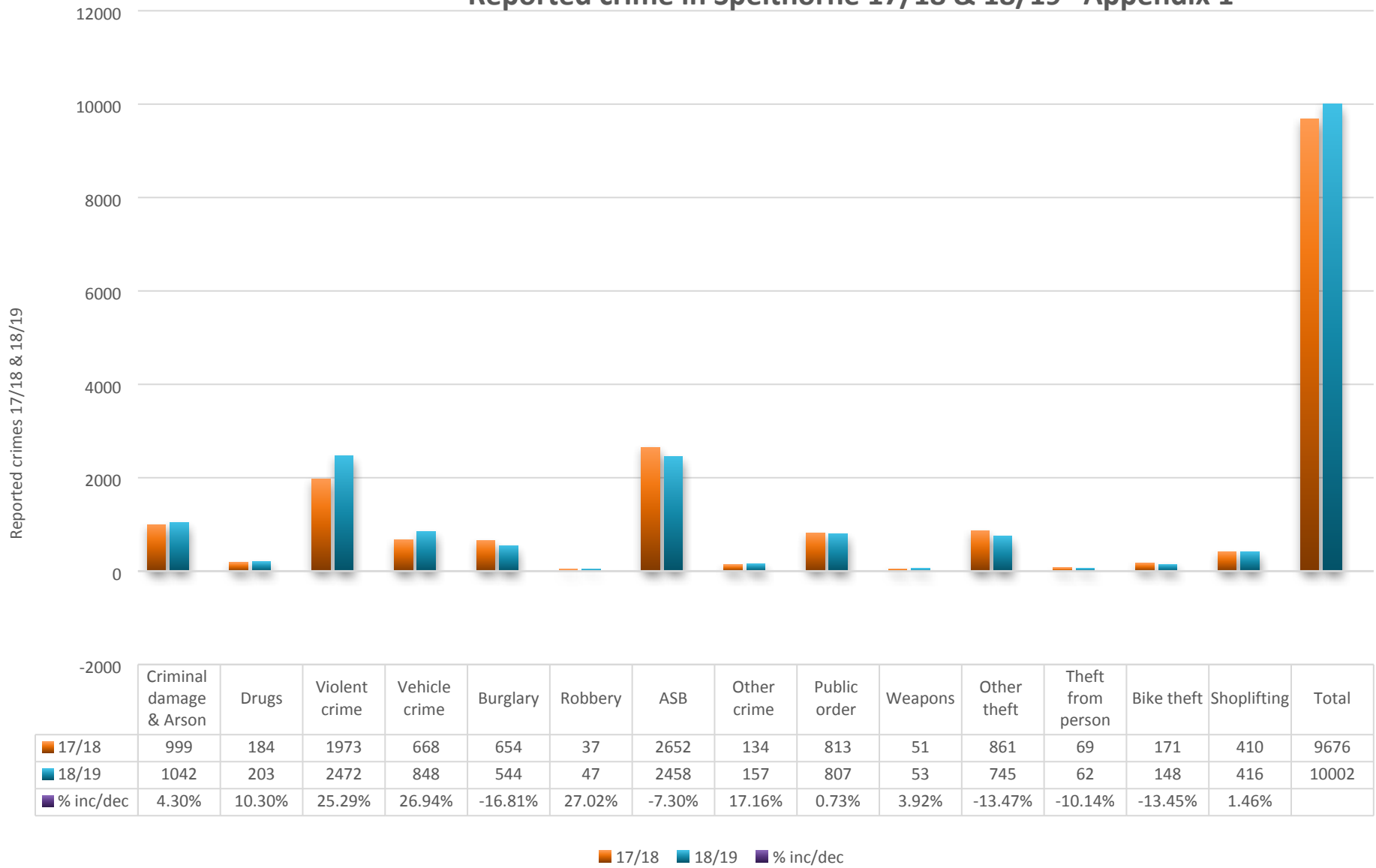
<https://www.police.uk/surrey/SPAF/crime/>

https://www.spelthorne.gov.uk/media/4185/Safer-Stronger-Spelthorne-Partnership-Community-Safety-Strategy-2017-2020/pdf/2017-2020_Partnership_Plan.pdf

Appendices:

Appendix 1 – Crime in Spelthorne 17/18 & 18/19 comparison

Reported crime in Spelthorne 17/18 & 18/19 Appendix 1



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**Overview and Scrutiny Committee
Work Programme 2019-2021**

10 September 2019

1. At its meeting held on 9 July 2019 the Overview and Scrutiny Committee identified topics of interest/concern for possible inclusion in the work programmes for 2019-21 including (in no particular order):
 - a) Provision of crematorium
 - b) Staines Town Centre littering - land and River
 - c) Provision of a mix of entertainment facilities and activities in Staines-upon-Thames
 - d) Surrey County Council cuts - How to facilitate shared ownership of the impact on the Borough and especially the impact on the voluntary sector
 - e) Use of renewable energy
 - f) Governance of Knowle Green Estates
 - g) Housing Strategy
 - h) Fly tipping, abandoned vehicles and litter – how to engage and educate the public through partnership working
 - i) Triage access to GPs in Shepperton Health Centre
 - j) Pavement parking
 - k) Free off-peak parking in Staines-upon-Thames
 - l) Fire Service operation post reduction in Stations
2. Following the meeting the Chairman and Vice-Chairman met with officers to assess these topics using selection criteria as developed and promoted by South East Employers. The selection criteria chart is attached as Appendix A.
3. Following this assessment, a draft work programme was drawn up which is attached as Appendix B. The decision, with comments, on each of the topics identified by the Committee is set out below:

a) Provision of crematorium

The need for this had already been identified by officers and some preparatory work begun. Scheduled in work programme to receive a report in January 2020.

b) Staines-upon-Thames Town Centre littering - land and River

This matter falls within the remit of the existing River Thames Task Group. The Task Group has been asked to look at this issue and report to Overview and Scrutiny Committee in March 2020.

c) Provision of a mix of entertainment facilities and activities in Staines

Officers have already identified that this issue needs to be considered as part of the master planning for Staines-upon-Thames which is being looked at in the Local Plan. Councillors will be invited to feed into the stakeholder engagement sessions and, together with the community, in consultations arising from work on developing the Local Plan.

Not currently scheduled in Work Programme.

d) Surrey County Council cuts - How to facilitate shared ownership of the impact on the Borough and especially the impact on the voluntary sector

Surrey County Council are due to have discussions with Spelthorne BC on developing partnership working to address any impacts arising from the proposed cuts, in early September. Following feedback from that meeting, the Chairman will consider what opportunities there may be for Overview and Scrutiny to contribute and influence.

Not currently scheduled in Work Programme.

e) Use of renewable energy

This aligns with the Corporate Priority of 'Clean and Safe Environment' and has been scheduled in the work programme for a report in March 2020.

**f) Governance of Knowle Green Estates
g) Housing Strategy**

These two topics are interlinked and reports are due to go to Cabinet in December 2019 for decision. Therefore they are both scheduled for pre-decision scrutiny in the work programme for November 2019. Officers will also provide an update on the Capital Strategy, which is also closely linked to these topics, at this meeting.

h) Fly tipping, abandoned vehicles and litter – how to engage and educate the public through partnership working

This aligns with the Corporate Priority of 'Clean and Safe Environment'. The Chairman feels that a task group would be best placed to undertake an in-depth piece of work on this topic and will propose the Task Group is set up at the September Committee meeting. However, it has yet to be decided when the task group will commence its work as this is partly dependent on officer availability.

i) Triage access to GPs in Shepperton Health Centre

Although this particular issue is currently localised and therefore does not meet the assessment criteria for consideration by Overview and Scrutiny Committee, the Chairman has agreed to schedule an item on the November 2019 work programme to consider the wider issue of access to primary healthcare in Spelthorne.

j) Pavement parking

This topic has been agreed for the work programme and is currently scheduled for the March 2020 meeting. We will approach the Highways team at Surrey County Council with an invitation to attend the Committee and report on their policy, reasoning and any scope for addressing the issue of parking on pavements.

k) Free off-peak parking in Staines-upon-Thames

This issue has been identified as one that would benefit from an in-depth piece of work by a task group with input potentially from Staines-upon-Thames Business Improvement District (BID). Work on the Off Street Parking Order for 2020 is due to start imminently and it is considered a task group could not complete its work in the timescales available to feed into this report.

However, the Chairman will propose a task group is set up at the September Committee meeting to commence its work in early 2020.

l) Fire Service operation post reduction in Stations

As consultation has finished it is now too late to affect the decision to be made by Surrey County Council. Overview and Scrutiny Committee would have more influence by reviewing the service after one year of operation to establish if prevention work had had an impact and consider the impact of a reduction in appliances.

The issue will therefore be scheduled in the Work Programme for late in the 2020/21 municipal year.

m) Youth Council

This topics has not been identified as a key issue for the public or likely to lead to effective outcomes for local people. Leisure Services have offered to prepare a report on all the services provided for young people in the Borough which will be circulated to members of the Committee.

Not currently scheduled in Work Programme.

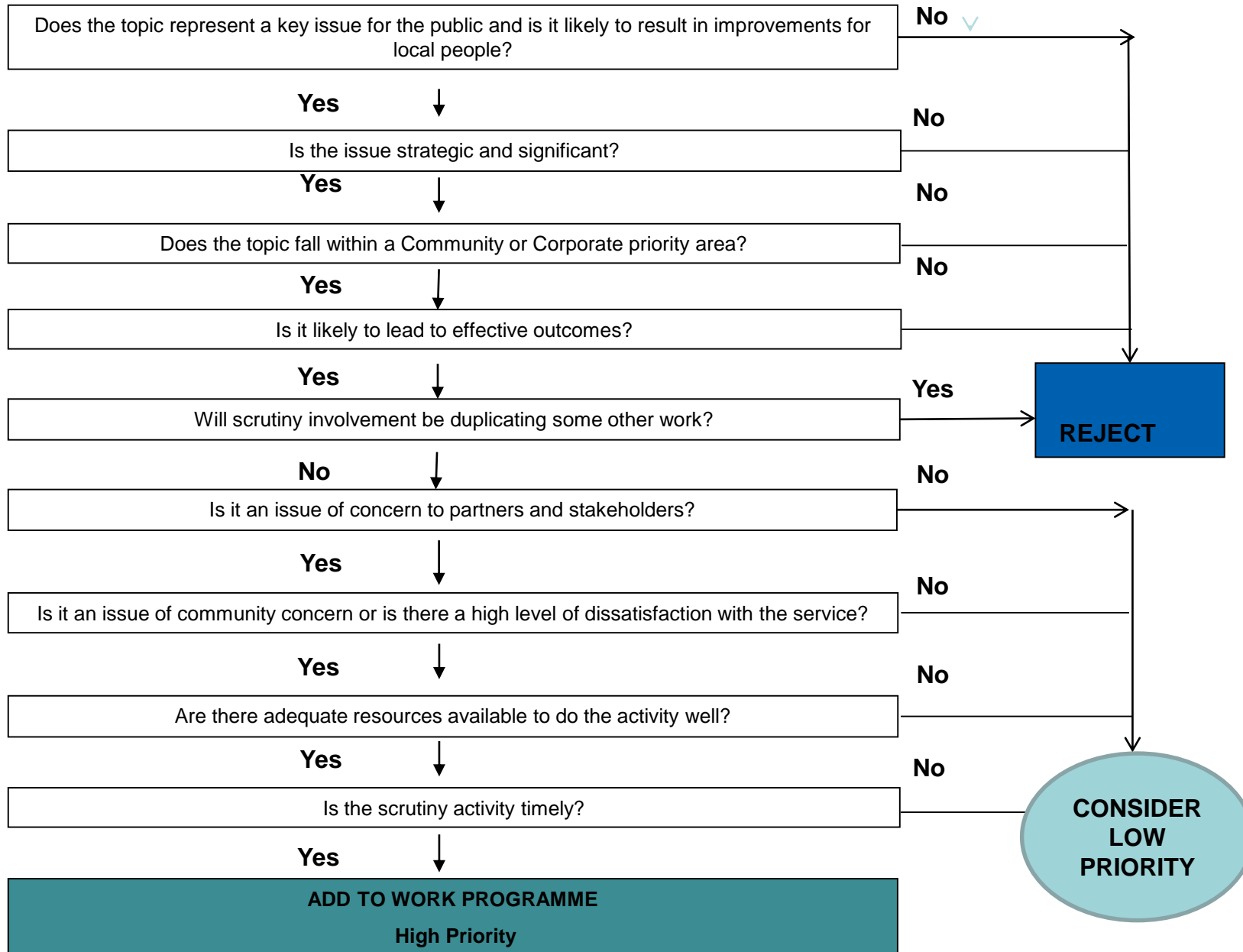
Work Programme

4. The Committee is therefore asked to approve the draft Work Programme for 2019/20 and initial outlines for 2020/21, which reflect the above assessments and is attached at Appendix B.
5. Any topics identified during consideration of the business at this meeting, or a future meeting, may be included in the above Work Programme, subject to the Committee's approval.
6. Any councillor is entitled to notify the Chairman, providing reasons, of an item they wish to be included on the agenda for the next available meeting of the Committee. The Chairman will consider such a request and if she agrees that it is an appropriate matter for the Committee to discuss, it will be included on the next available agenda.

Task Groups

7. The Committee is asked to agree to set up the following task groups and the members to sit on them:
 - a) Fly tipping, abandoned vehicles and litter
 - b) Free off-peak parking in Staines-upon-Thames

Work Programme development – Overview & Scrutiny Topic Selection Chart



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Date of Meeting	ISSUE	Lead Officer	Objectives
10 September 2019	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Review of Community Safety	Jackie Taylor / Cllr Barratt	To review community safety matters for the period 2018/19. Representatives from Surrey Police will be invited to respond to questions.
	3. Presentation from SW Rail	David Wilby, SW Railway Regional Development Manager	To receive an update on SW Rail operations
	4. Project Management update	Sandy Muirhead/Cllr Boughtflower	To receive an update on the status of current Council projects.
	5. Work Programme/setting up task groups and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest for the future work programme from the Forward Plan.

Date of Meeting	ISSUE	Lead Officer	Objectives
26 November 2019	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Budget Issues 2019/20 – 2020/21	Terry Collier / Cllr Harman	To consider the issues for the Budget 2019/20 to 2020/21.
	3. Governance of KGE and Housing Strategy	David Birley/Michael Graham/Cllrs Harvey and Attewell	To consider reports on the Knowle Green Estates Business Plan and the adoption of a new Housing Strategy and to make any recommendations to Cabinet.
	4. Capital Strategy update	Nick Cummings/Cllr Harvey	To receive an update report on the Council’s Capital Strategy.
	5. Access to Healthcare in Spelthorne	Karen Sinclair/Deborah Ashman/ Cllr Attewell	To consider a report on proposed arrangements for access to primary healthcare.
	6. Capital Monitoring Report Q2	Laurence Woolven / Cllr Harman	To receive and note the current Capital spend position.
	7. Revenue Monitoring Report Q2	Laurence Woolven / Cllr Harman	To receive and note the current Revenue spend position.
	8. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest for the future work programme from the Forward Plan.

Date of Meeting	ISSUE	Lead Officer	Objectives
21 January 2020	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Provision of Crematorium	Nick Cummings/Cllr Harvey	To consider the options for provision of a crematorium or other appropriate facility in the Borough.
	3. Review of complaints about, and enforcement activity at, HMOs	Esme Spinks/Tracey Willmott-French/ Cllrs Harvey & Barratt	To consider a review of the use of Article 4 Directions to manage conversions to Houses in Multiple Occupation and whether changes in legislation introduced in October 2018 have resulted in improvements to the management and safety standards in such properties.
	4. Treasury Management half-yearly report	Laurence Woolven / Cllr Harman	To note the Treasury Management situation.
	5. O&S Statutory Guidance	Terry Collier	To receive a report on the new O&S Guidance
	6. Project Management update	Sandy Muirhead/Cllr Boughtflower	To receive an update on the status of current Council projects.
	7. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest for the future work programme from the Cabinet Forward Plan.

Date of Meeting	ISSUE	Lead Officer	Objectives
17 March 2020	1. Minutes	Chairman	To agree the minutes of the previous meeting.
	2. Capital and Revenue Monitoring Q3 and projected outturn	Laurence Woolven / Cllr Harman	To note the current Capital and Revenue spend to January 2020.
	3. Renewable energy	Jackie Taylor/Cllr Barratt	To consider options for introducing/expanding the use of renewable energy in the Borough.
	4. Pavement parking		To consider measures to deal with pavement parking in the Borough.
	5. Report from River Thames TG	Chairman	To receive a report from the Chairman of the River Thames Task Group on its work.
	6. Corporate Project Management	Sandy Muirhead/Cllr Boughtflower	To receive an update on the status of current Council projects.
	7. Work Programme and Cabinet Forward Plan	Chairman / Terry Collier	To note the proposed work programme and consider issues of interest for the future work programme from the Cabinet Forward Plan.

Other topics for future inclusion in Work Programme

Surrey County Council cuts - How to facilitate shared ownership of the impact on the Borough and especially the impact on the voluntary sector

Fire Service operation post reduction in Stations – 2020/21